

OUR STAFF

Melodie Conley
Employment Services Manager

Tammy Smith
Job Developer

Jeff Ducey
Job Developer (RSC)

Cody Bowersock
Employment Coordinator

Beth Lucewireman
Employment Coordinator

Amanda Dunn
Employment Specialist

Jennifer Evans
Employment Specialist

Rochelle Benfield
Employment Specialist

Donna Lawrence
Employment Specialist

Georgene Rutledge
Employment Specialist

Lori Caprella
Secretary/Receptionist

Supporting the choices of people through community partnerships and quality services.

DID YOU KNOW...

- We have been providing supported employment services since 1985.
- Last year, 54 people were placed in community jobs.
- It takes approximately seven months to place someone in a compatible job.
- We have several contract sites throughout the community where a job coach is always present and work skills can be gained.
- We provide 24-hour transportation to individuals served by the Allen County Board of MR/DD to community job sites.

EMPLOYMENT SERVICES

616 S. Collett St.
Lima, Ohio 45805
419-221-1226
Fax: 419-221-3981
<http://www.acbmrdd.org>

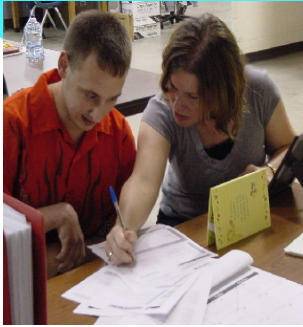
EMPLOYMENT SERVICES



**MANY CAPABILITIES
ENDLESS POSSIBILITIES**

JOB DEVELOPMENT

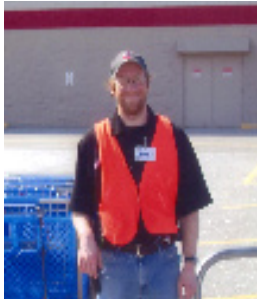
The Job Developer will assist you in identifying your job interests and finding a job that matches your goal.



You will receive help in preparing a resume; obtaining and completing applications; contacting employers and preparing for interviews.



Employer expectations, social skills and proper grooming and hygiene are also explained by the Job Developer during Job Club.



JOB COACHING

A Job Coach will work with you to learn the skills needed at your new job.



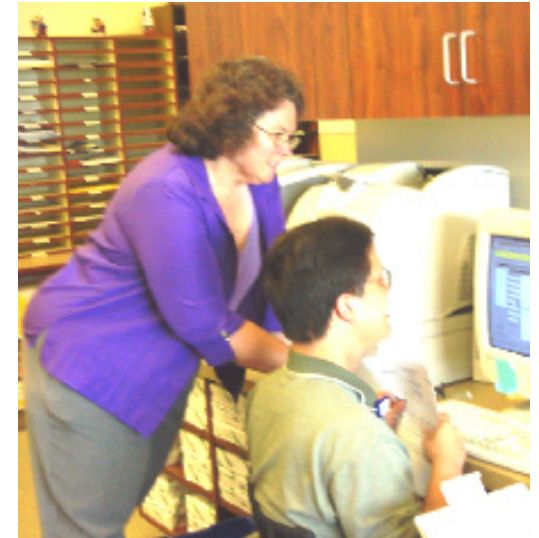
The Job Coach may help you learn such things as how to clock in and out, how to put your job in a routine, how to get your schedule and how to arrange for transportation.



You will also get assistance to help work out any problems at your job site and your Job Coach will stay with you until you can do the job on your own.

FOLLOW-UP SERVICES

Once your training with a job coach is finished you will receive follow-up from one of the Employment Coordinators. They will check in with you and your employer now and then to make sure there are no problems at work.



The coordinators can help you with things like:

- Transportation
- Schedules
- Problems at Work
- New Job Duties and Tasks
- Questions about Work