

ALLEN COUNTY BOARD OF MENTAL RETARDATION
AND DEVELOPMENTAL DISABILITIES

SUPPORTING THE CHOICES OF PEOPLE THROUGH COMMUNITY PARTNERSHIPS AND QUALITY SERVICES

MINUTES
June 22, 2005

4:45 p.m. Regular Meeting
Administration Building
Location - 2500 Ada Road
Lima, OH 45801

I. Roll Call

The Allen County Board of Mental Retardation and Developmental Disabilities met in regular session on Wednesday, June 22, 2005 in the Administration Building. Vice President Goodin called the meeting to order at 4:46 p.m. with the following roll call response:

Mr. Charles Fuller, present Mr. Edward Healey, present Mr. Robert Honigford, present at 4:55 p.m.
Mr. Gregory Miller, present Dr. Jon Rockhold, excused Mrs. Kathryn Williams, present
Mrs. Gina Goodin, present

II. Revision and Acceptance of the Agenda

<u>Item(s) Added</u>	<u>Requested By</u>
Determine Capacity to Change Mandated and Non Mandated Services	Superintendent Baldrige

RESOLUTION 79-05:

Mr. Miller moved to approve the agenda.

Mr. Fuller seconded the motion to approve the agenda.

Mr. Healey, yes	Mr. Miller, yes	Mrs. Williams, yes
Mr. Fuller, yes	Mrs. Goodin, yes	

III. Approval of the minutes of the April 27, 2005 regular meeting and the May 19, 2005 special meeting of the Allen County Board of MR/DD.

RESOLUTION 80-05:

Mr. Miller moved to approve the minutes of the April 27, 2005 regular meeting and the May 19, 2005 special meeting of the Allen County Board of MR/DD.

Mr. Fuller seconded the motion to approve the minutes.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

Mr. Fuller, yes

IV. Concurrence with Bills Paid

- A. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, pages 2 – 32, 34 and 36 – 43 of the April packet and pages 1 - 6 and 8 – 46 of the May packet.

RESOLUTION 81-05:

Mr. Fuller moved to concur with the payment of the bills for programs operated by the Allen County Board of MR/DD, pages 2 – 32, 34 and 36 – 43 of the April packet and pages 1 - 6 and 8 – 46 of the May packet.

Mr. Healey seconded the motion.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

Mr. Fuller, yes

- B. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, pages 1, 33, and 35 of the April packet.

RESOLUTION 82-05:

Mr. Healey moved to concur with the payment of the bills for programs operated by the Allen County Board of MR/DD, pages 1, 33, and 35 of the April packet.

Mrs. Williams seconded the motion.

Mrs. Williams, yes
Mr. Miller, yes

Mr. Fuller, yes
Mrs. Goodin, abstain

Mr. Healey, yes

- C. Concur with the Payment of Bills for programs operated by the Allen County Board of MR/DD, page 7 of the May packet.

RESOLUTION 83-05:

Mr. Healey moved to concur with the payment of the bills for programs operated by the Allen County Board of MR/DD, page 7 of the May packet.

Mr. Miller seconded the motion.

Mr. Fuller, abstain
Mrs. Williams, yes

Mr. Healey, yes
Mrs. Goodin, yes

Mr. Miller, yes

V. Correspondence

Letter from Brian K. Rockhold, Superintendent of the Allen County Educational Service Center
Card from Music Staff and Students (Presented at Board Meeting)

VI. Hearing of the Public

VII. Staff Report

Jeannie Stahl did a power point presentation on LODDI, Inc., the private non-profit corporation that provides housing for the people the Board serves. She reported on the financial condition, shared the audit with the Board, reviewed what properties are owned, etc.

VIII. Superintendent's Report

A. Fiscal

Revenues Received in April

Fund 018, General Fund

1.	Local Tax Revenue	
a.	Rollback Reimbursement	857.00
2.	Fees for Service/Local	
a.	Transportation Fees - Enrollee	2,755.29
b.	Services - Supported Employment	8,268.75
c.	Services - Transportation	181.50
d.	Services - Tuition	510.09
e.	Sales - Cafeteria	2,011.43
f.	Other Operating Revenue (BCIs, phone lines, Marimor Industries subsidy)	68,652.00
3.	State and Federal Revenue	
a.	Dept. of Ed. Funding-School Age	72,742.70
b.	Dept. of Ed. Funding-Preschool	7,647.28
c.	Dept. of Ed. Transportation	7,320.75
d.	Dept. of Ed. Other (Fruits & Veggies)	3,998.00
e.	HMG TANF	39,393.11
f.	HMG GRF	814.20
g.	HMG Part C	5,055.00
h.	HMG Grants	6,112.50
i.	Federal School Breakfast Program	1,631.54
j.	Federal School Lunch Program	3,187.91

k.	Operating Subsidy – MR/DD	80,717.00
l.	Case Management – MR/DD	21,926.00
m.	Tax Equity – MR/DD	111,456.00
n.	Other MR/DD (Waiver Adm., Other)	23,537.78
o.	Title XIX	4,128.22
4.	Other	
a.	Transfers - Life Insurance	1,670.12
b.	Transfers - Hospital Insurance	22,424.58
c.	Insurance Refund	187.93
d.	Refunds	89.90
e.	Other Non-Revenue (HMG)	89.44

Fund 075, Family Resource Services

1.	Reimbursements	92.58
2.	Grant	17,792.00

Fund 077, Residential Services

1.	Other Receipts	11,445.40
2.	Grant	56,875.00

Fund 118, Permanent Improvement

1.	Local Tax Revenue	
a.	Rollback Reimbursement	74.53
2.	Non-Operating Revenue	
a.	Reimbursement	2,960.00

Fund 730, Unspecified

1.	Donations	2,698.55
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Revenues Received in May

Fund 018, General Fund

1.	Local Tax Revenue	
a.	Rollback Reimbursement	258,285.44
2.	Fees for Service/Local	
a.	Transportation Fees - Enrollee	2,572.36
b.	Other Enrollee Fees	115.00
c.	Services - Supported Employment	7,042.00
d.	Services - Transportation	456.22
e.	Services - Tuition	2,550.36
f.	Sales - Cafeteria	1,921.77

g.	Other Operating Revenue (BCIs, phone lines)	273.41
3.	State and Federal Revenue	
a.	Dept. of Ed. Funding-School Age	66,681.95
b.	Dept. of Ed. Funding-Preschool	7,005.94
c.	Dept. of Ed. Transportation	3,660.38
d.	Dept. of Ed. Other (Fruits & Veggies)	911.23
e.	HMG TANF	29,051.13
f.	HMG GRF	3,218.05
g.	HMG Part C	7,532.04
4.	Other	
a.	Transfers - Life Insurance	1,664.30
b.	Transfers - Hospital Insurance	22,678.62
c.	Refunds	106.26
d.	Other Non-Revenue (HMG, MUI Service for Van Wert)	7,160.53

Fund 075, Family Resource Services

1.	Reimbursements	41.50
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Fund 077, Residential Services

1.	Other Receipts	892.22
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Fund 118, Permanent Improvement

1.	Local Tax Revenue	
a.	Rollback Reimbursement	22,459.60

Fund 466-008, Early Childhood Education Sp. Ed. IDEA FY 05

1.	Grant	3,111.58
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Fund 730, Unspecified

1.	Donations	1,521.33
2.	Interest	652.21

B. Personnel Report

1. New Hires
 - a. Annette Miller was hired as an Administrative Assistant effective June 6, 2005 at an annual salary of \$26,535.00 for 200 work days and 9 holidays, without vacation accrual.
 - b. Andrew Wilker was hired as an Industrial Accountant effective June 13, 2005 at

an annual salary of \$36,000.00.

2. Terminations
 - a. Jean Shellenbarger resigned from her position as Industrial Accountant effective June 3, 2005.
 - b. Jerry Krites retired from his position in Shipping and Receiving effective June 9, 2005.
 - c. Laura Buroker resigned from her position as EI Specialist effective June 10, 2005.
 - d. Lena Reed retired from her position as Administrative Assistant effective July 31, 2005.
3. Layoffs
 - a. Deborah Kyzer was placed in layoff status effective May 20, 2005 from her position as Payroll Clerk due to a probationary transfer and the abolishment of her prior position as Secretary/Receptionist.

SUPERINTENDENT'S RECOMMENDATION 84-05: Superintendent Baldrige recommended the Board accept the Personnel Report as presented.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes

Mr. Honigford, yes

Mr. Miller, yes

Mrs. Williams, yes

Mr. Fuller, yes

Mrs. Goodin, yes

C. Administrative

1. School Report
2. Adult Services Report (May and June) and a Newsletter
3. Community Support Services Report including Minutes and Financial Statement from LODDI, Inc.
4. Help Me Grow Report (April and May)
5. Human Resource Report and Human Resource Newsletter for May and June

IX. Committee Reports

A. Ethics Council - Met – June 22, 2005

1. Approve Direct Service Contracts

ETHICS COUNCIL'S RECOMMENDATION 85-05: The Ethics Council recommended and so moved that the following direct service contracts be approved as presented:

<u>Agency</u>	<u>Duration</u>	<u>Amount</u>
Norman Stemen	1 Year	\$13.00 per hour
Sunshine	3 Months	\$99.99/day/resident for HPC \$23.70/day/resident for R & B \$0.38/mile for Transportation

Mr. Fuller moved.

Mr. Healey seconded the motion of the Ethics Council.

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

B. Finance Committee - Met - May 25, 2005 and June 20, 2005

1. Approve Intra-Fund Transfers

\$2,210 Capital Improvement Fund, Building to Capital Improvement Fund, Repairs-Sundry Building to complete bridge work that was to have been completed in 2004.

\$500 from Cafeteria, Supplies Sundry to Cafeteria, Supplies Kitchen in order to account for the Fruits and Vegetable grant in one line item.

\$36 from Cafeteria, Other Expense to Cafeteria, Repairs Equipment due to an unanticipated dishwasher repair.

\$71.15 from Cafeteria, Supplies Kitchen to Cafeteria, Repairs Equipment due to an unanticipated dishwasher repair.

\$543 from Administration, Office Supplies to Administration, Insurance Liability, to cover a 17% increase in cost when only a 10% increase had been anticipated.

\$58.02 from Early Childhood Grant for FY 05, Salary – Employees to Early Childhood Grant, Workmen’s Compensation to cover costs higher than anticipated.

\$4.00 from Early Childhood Grant for FY 05, Salary – Employees to Early Childhood Grant, Group Insurance, Life to cover costs higher than anticipated.

\$157.50 from Early Childhood Grant for FY 05, Salary – Employees to Early Childhood Grant, Group Insurance, Dental to cover costs higher than anticipated.

FINANCE COMMITTEE’S RECOMMENDATION 86-05: The Finance Committee recommended and so moved that the Board approve the following intra-fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
118-000-25-12-002-41-72006	118-000-25-12-002-31-21019	\$2,210.00
018-000-25-11-601-21-20099	018-000-25-11-601-21-20011	\$ 500.00
018-000-25-11-601-21-29999	018-000-25-11-601-31-21005	\$ 36.00
018-000-25-11-601-21-20011	018-000-25-11-601-31-21005	\$ 71.15
018-000-25-11-101-21-20001	018-000-25-11-101-31-26601	\$ 543.00
466-008-21-52-008-01-01005	466-008-21-52-008-11-10002	\$ 58.02
466-008-21-52-008-01-01005	466-008-21-52-008-11-10005	\$ 4.00
466-008-21-52-008-01-01005	466-008-21-52-008-11-10007	\$ 157.50

Mr. Miller moved.

Mr. Fuller seconded the motion of the Finance Committee.

Mr. Miller, yes	Mrs. Williams, yes	Mr. Fuller, yes
Mr. Healey, yes	Mr. Honigford, yes	Mrs. Goodin, yes

2. Approve Inter-Fund Transfers

\$5,029.43 from Family Resource Services to the General Fund to cover administrative costs for FY 05.

\$93,430.60 from the Residential Services Fund to the General Fund to cover administrative costs for FY 05.

FINANCE COMMITTEE'S RECOMMENDATION 87-05: The Finance Committee recommended and so moved that the Board approve the following inter-fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
075-000-26-18-075-91-99999	018-000-25-20-600-91-99999	\$5,029.43
077-000-26-18-077-91-99999	018-000-25-20-600-91-99999	\$93,430.60

Mr. Miller moved.

Mr. Honigford seconded the motion of the Finance Committee.

Mrs. Williams, yes	Mr. Fuller, yes	Mr. Healey, yes
Mr. Honigford, yes	Mr. Miller, yes	Mrs. Goodin, yes

3. Approve Inter-Fund Advance

\$5,000 from the General Fund to Early Childhood Special Education fund to cover timing issues with the grant.

FINANCE COMMITTEE’S RECOMMENDATION 88-05: The Finance Committee recommended and so moved that the Board approve the following inter-fund advance:

<u>From</u>	<u>To</u>	<u>Amount</u>
018-000-25-11-101-92-99998	466-008-21-52-600-92-99998	\$5,000.00

Mr. Miller moved.

Mr. Healey seconded the motion of the Finance Committee.

Mr. Fuller, yes	Mr. Healey, yes	Mr. Honigford, yes
Mr. Miller, yes	Mrs. Williams, yes	Mrs. Goodin, yes

4. Approve Supplemental Appropriations

\$20,000 to the General Fund, Administration, to cover expenses that were budgeted in 2004.

\$3,000 to Capital Improvement Fund, Other Expenses for tree trimming and removal.

\$3,000 to Capital Improvement Fund, Repairs - Sundry Building to replace boiler in the School and Industries and miscellaneous repairs.

\$160,000 to Capital Improvement Fund, Building to complete asphalt and concrete work.

\$10,000 to Capital Improvement Fund, Equipment – Kitchen to replace ovens in the School and Industries and to renovate the kitchenette in the Industries.

\$1,500 to the General Fund, Supplies-Kitchen, to purchase paper products due to a price increase.

\$850 to Fund 466-008, In-service Professional Growth due to an increase in the grant.

\$1,061.29 to Fund 466-008, Supplies due to an increase in the grant.

FINANCE COMMITTEE’S RECOMMENDATION 89-05: The Finance Committee recommended and so moved that the Board approve the following supplemental appropriations:

<u>Account</u>	<u>Amount</u>
018-000-25-11-101-21-29999	\$ 20,000.00
118-000-25-12-002-21-29999	\$ 3,000.00
118-000-25-12-002-31-21019	\$ 3,000.00
118-000-25-12-002-41-72006	\$160,000.00
118-000-25-12-002-41-72005	\$ 10,000.00
018-000-25-11-601-21-20011	\$ 1,500.00

466-008-21-52-008-21-20001	\$ 850.00
466-008-21-52-008-31-23001	\$ 1,061.29

Mr. Miller moved.

Mr. Healey seconded the motion of the Finance Committee.

Mr. Healey, yes	Mr. Honigford, yes	Mr. Miller, yes
Mrs. Williams, yes	Mr. Fuller, yes	Mrs. Goodin, yes

C. Personnel Committee - Met June 20, 2005

1. Modify Position Descriptions

Because of the changes occurring on July 1, there are a handful of position descriptions that we would like to modify at this time, rather than waiting until the July Board meeting when all position descriptions will be reviewed and or modified. Additionally, we need a substitute position description for Employment Specialist in order to enable us to more easily hire substitutes in this position.

The Committee also discussed a unions request to create an additional position.

PERSONNEL COMMITTEE’S RECOMMENDATION 90-05: The Personnel Committee recommended and so moved that the Board modify the following position descriptions:

School Nurse	Change of supervisor and nursing scope
Adult Services Nurse	Change nursing scope
Industrial Systems Manager	Minor change of supervisory duties
Industrial Systems Assistant	Minor change of supervisory duties and Job Title Change from Production Scheduler
Nursing Coordinator	Change of Supervisory duties
Habilitation Manager	Significant changes in job description for Carrie Kruse, moving her from the position of Facility Manager – Cole Street to Habilitation Manager
Employment Specialist (Substitute)	Removed testing requirement. Requiring a high school diploma instead of an Associates Degree not requiring two years work experience.

Mr. Miller moved.

Mr. Fuller seconded the motion of the Personnel Committee.

Mr. Honigford, yes	Mr. Miller, yes	Mrs. Williams, yes
Mr. Fuller, yes	Mr. Healey, yes	Mrs. Goodin, yes

D. Planning Committee

- E. Building Committee
- F. Policy Committee – Met June 21, 2005
 - 1. Adopt Policy

5.3.13 Family Medical Leave Policy

No comments have been received during the last month.

POLICY COMMITTEE'S RECOMMENDATION 91-05: The Policy Committee recommended and so moved that the Board adopt the following policy:

5.3.13 Family Medical Leave Policy

Mr. Healey moved.

Mrs. Williams seconded the motion of the Policy Committee.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mrs. Goodin, yes

- 2. Accept Policy for Second Reading

7.11 Contracting

No comments have been received during the past month.

POLICY COMMITTEE'S RECOMMENDATION 92-05: The Policy Committee recommended and so moved that the Board accept the following policy for second reading:

7.11 Contracting

Mr. Healey moved.

Mr. Fuller seconded the motion of the Policy Committee.

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Goodin, yes

- 3. Emergency Adopt Policy

8.1.4 Supported Living

The primary change in the Supported Living policy is how clients are required to contribute to the cost of their services if they are not Medicaid eligible for any reason. The policy as it currently exists is not enforceable and consequently is creating inequities between those who comply with current policy and those who refuse to comply. We have been assured that setting a maximum amount that our Board will pay will be an enforceable method.

POLICY COMMITTEE'S RECOMMENDATION 93-05: The Policy Committee recommended and so moved that the Board accept the following policy for emergency adoption:

8.1.4 Supported Living

Mr. Healey moved.

Mrs. Williams seconded the motion of the Policy Committee.

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mrs. Goodin, yes

4. Accept Policy for First Reading

1.13 Table of Organization

The Table of Organization has simply changed to reflect the changes that have been occurring as a result of the layoffs and closing Cole Street.

POLICY COMMITTEE'S RECOMMENDATION 94-05: The Policy Committee recommended and so moved that the Board accept the following policy for first reading:

1.13 Table of Organization

Mr. Healy moved.

Mr. Fuller seconded.

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Goodin, yes

X. New Business

A. Enter Into a Purchase of Social Service Contract with the Allen County Department of Job and Family Services for the Provision of Help Me Grow Services Funded by TANF

We have administered the Help Me Grow Program in Allen County since its inception three years ago. Two thirds of the funding comes through the Department of Job and Family Services. The balance of the

funding comes through the Family and Children First Council. We have again been selected by FCFC to administer this program, which has caused DJFS to enter into contract with us.

The dilemma that Superintendent Baldrige was trying to find an answer to was her new awareness of §5126.021(E) O.R.C., which prompted us to adopt Policy 7.11. This section of law prohibits county boards of mr/dd from contracting with any entity that has a county commissioner on their board. In these contracts, the Board of County Commissioners is the Board. This has now been resolved by the Prosecuting Attorney. Since the Board of County Commissioners is a creature of statute, this section of law does not apply.

SUPERINTENDENT'S RECOMMENDATION 95-05: Superintendent Baldrige recommended the Board enter into the Purchase of Social Service Contract with the Allen County Department of Job and Family Services to provide Help Me Grow Services for families eligible for TANF effective July 1, 2005 through June 30, 2006.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mr. Fuller, abstain

Mr. Miller, yes
Mrs. Goodin, yes

B. Enter into Agreement with the Board of County Commissioners for the Provision of Help Me Grow Services funded through State General Revenue Fund and through Federal Part C Fund

This is the contract for the balance of the program that is funded out of the State General Revenue Fund and Part C federal funds.

SUPERINTENDENT'S RECOMMENDATION 96-05: Superintendent Baldrige recommended the Board enter into Agreement with the Board of County Commissioners, Allen County, Ohio for the provision of Help Me Grow Services funded by State General Revenue Funds and Federal Part C funds for a term of July 1, 2005 through June 30, 2006.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

C. Enter into Purchase of Social Service Contract with the Allen County Health Department for the Provision of Nursing Services for the Help Me Grow Program

Since we began administering the Help Me Grow program, we have contracted with the Health Department for the nursing services that are required. It has worked very well for the program.

SUPERINTENDENT'S RECOMMENDATION 97-05: Superintendent Baldrige recommended the Board enter into a Purchase of Social Service Contract with the Allen County Health Department for the provision of nursing services for the Help Me Grow Program effective July 1, 2005 through June 30, 2006.

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes	Mrs. Williams, yes	Mr. Fuller, yes
Mr. Healey, yes	Mr. Honigford, yes	Mrs. Goodin, yes

D. Enter into Agency Lease Agreement with the Community Service Corporation for Space to House the Help Me Grow Program

Since we began administering the Help Me Grow program, we have leased space for the program at the United Way building. We lease 2,448 square feet at \$7.50 per foot. This space has worked very well for us. We also provide one office for the Family and Children First Council staff.

SUPERINTENDENT'S RECOMMENDATION 98-05: Superintendent Baldrige recommended the Board enter into an Agency Lease Agreement with the Community Service Corporation for the lease of 2,448 square feet of space located at 616 S. Collett Street at an annual cost of \$18,360.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mrs. Williams, yes	Mr. Fuller, abstain	Mr. Healey, yes
Mr. Honigford, yes	Mr. Miller, yes	Mrs. Goodin, yes

E. Enter into Agreement with Lima Memorial Hospital for Occupational Therapy Services

We have contracted with Lima Memorial Hospital for occupational therapy, physical therapy and speech therapy for a number of years. This relationship has been helpful to us in meeting this need. They have not proposed a price increase. If we decide we need to terminate this agreement because of the loss of funding for these services, we can do so with 90 days notice.

SUPERINTENDENT'S RECOMMENDATION 99-05: Superintendent Baldrige recommended the Board enter into an Occupational Therapy Agreement with Lima Memorial Hospital for a period of one year from June 28, 2005 through June 27, 2006.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mr. Fuller, yes	Mr. Healey, yes	Mr. Honigford, yes
Mr. Miller, yes	Mrs. Williams, yes	Mrs. Goodin, yes

F. Enter into Agreement with Lima Memorial Hospital for Physical Therapy Services

As with the Occupational Agreement, this agreement has served us well through the years.

SUPERINTENDENT'S RECOMMENDATION 100-05: Superintendent Baldrige recommended the Board enter into a Physical Therapy Agreement with Lima Memorial Hospital for a period of one year from June 28, 2005 through June 27, 2006.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes

Mr. Honigford, yes

Mr. Miller, yes

Mrs. Williams, yes

Mr. Fuller, yes

Mrs. Goodin, yes

G. Enter into Agreement with Lima Memorial Hospital for Speech Therapy Services

This contract is a bit different than the OT and PT contract. We have two speech therapists on staff. For the most part, they are meeting the needs of our children. A few years ago, we entered into this agreement to handle the overflow work. I believe we have never actually used it. It does provide a safety net for us in the event we would lose one of our staff for a short or long time.

SUPERINTENDENT'S RECOMMENDATION 101-05: Superintendent Baldrige recommended the Board enter into a Speech Therapy Agreement with Lima Memorial Hospital for a period of one year from June 28, 2005 through June 27, 2006.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Honigford, yes

Mr. Miller, yes

Mrs. Williams, yes

Mr. Fuller, yes

Mr. Healey, yes

Mrs. Goodin, yes

H. Enter into a Transportation Agreement with the Opportunities for Parenting Teens Center

About a year ago, we were approached by the OPT Center to provide transportation for their students to and from their places of employment as we do for the Department of Job and Family Services. Transportation is provided only when we have the capacity.

SUPERINTENDENT'S RECOMMENDATION 102-05: Superintendent Baldrige recommended the Board enter into a Transportation Agreement with the Opportunities for Parenting Teens Center for the period of July 1, 2005 to June 30, 2006.

Mr. Fuller moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mrs. Goodin, yes

- I. Enter into a Purchase of Social Service Contract with the Allen County Department of Job and Family Services for the Provision of Transportation Services

DJFS has contracted with us for a number of years for the provision of transportation services for their clients who work. This has worked well for them.

SUPERINTENDENT'S RECOMMENDATION 103-05: Superintendent Baldrige recommended the Board enter into a Purchase of Service Contract with the Allen County Department of Job and Family Services for the provision of transportation services effective July 1, 2005 through June 30, 2006.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Goodin, yes

- J. Enter into Contract for Services with the Northwest Ohio Waiver Administration Council for the Provision of Quality Assurance Reviews

Since the inception of NOWAC, a council of governments that we're a member of, we have contracted with them to provide quality assurance reviews. This provides more objectivity in the process. They have done a good job for us. We had also contracted with them to do file reviews, however, with our budget cutbacks, we have eliminated this.

SUPERINTENDENT'S RECOMMENDATION 104-05: Superintendent Baldrige recommended the Board enter into a Contract for Services with the Northwest Ohio Waiver Administration Council for the provision of Quality Assurance Reviews effective June 7, 2005 through June 6, 2006.

Mrs. Williams moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mrs. Goodin, yes

- K. Enter into Agreement with the Board of County Commissioners, the Allen County Children Services Board and the Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties for the Provision of Shared Funding for Intersystems

For a number of years, we have provided \$30,000 per year to Intersystems to fund services for multi-need children who are eligible for county board of mr/dd services. Mental Health and CSB also provide funding for this purpose. It has been very effective in keeping children in Allen County and often we have been able to preserve the family unit.

SUPERINTENDENT'S RECOMMENDATION 105-05: Superintendent Baldrige recommended the Board enter into Agreement with the Board of County Commissioners, the Allen County Children Services Board and the Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties for the provision of Shared Funding for Intersystems effective July 1, 2005 through June 30, 2006.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Honigford seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mrs. Goodin, yes

L. Amend Contract with Marimor Industries, Inc.

The board of Marimor Industries, Inc. has generously agreed to continue to reimburse the MR/DD Board for overhead costs even after we leave the Cole Street building. Originally, that Board had agreed to pay the cost of the 1331 Cole Street facility. The amendment reflects their continued commitment to assist with overhead costs.

SUPERINTENDENT'S RECOMMENDATION 106-05: Superintendent Baldrige recommended the Board approve the Contract Amendment Between the Allen County Board of MR/DD and Marimor Industries, Inc, effective July 1, 2005.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

M. Renew Statement of Agreement Concerning the Use of Facilities as Mass Care Shelters and or Service Centers by the American Red Cross

It is again time to renew our agreement with the Red Cross to utilize our facilities in the case of a disaster.

SUPERINTENDENT'S RECOMMENDATION 107-05: Superintendent Baldrige recommended the Board enter into a Statement of Agreement Concerning the Use of Facilities as Mass Care Shelters and or Service Centers by the American Red Cross.

Mr. Honigford moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mrs. Goodin, yes

N. Enter into a Cooperative Agency Agreement with the Hardin County Educational Service Center for Cooperation with the West Central Ohio Special Education Regional Resource Center

This agreement does not obligate our Board in any way financially. The projects are funded by Title VI-B monies allocated for this purpose.

SUPERINTENDENT'S RECOMMENDATION 108-05: Superintendent Baldrige recommended the Board approve the Cooperative Agency Agreement with the Hardin County Educational Service Center for cooperation with the West Central Ohio Special Education Regional Resource Center for FY 2006 for 2006 – 2008.

Mrs. Williams moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Goodin, yes

O. Reappoint Joseph Patton and Patricia Bradford to the Board of Directors of LODDI, Inc.

The LODDI, Inc. Board of Directors is recommending the reappointment of Joseph Patton and Patricia Bradford to their Board for an additional three-year term. Mr. Patton is employed by the Allen County Department of Job and Family Services. He joined the Board in June 2002. This will be his second term on the Board. Mrs. Bradford has also served on the Board since June 2002. She and her husband Tom live in a LODDI house and receive supported living services. This will be her second term on the Board.

SUPERINTENDENT'S RECOMMENDATION 109-05: Superintendent Baldrige recommended the Board reappoint Joseph Patton and Patricia Bradford to the Board of Directors of LODDI, Inc. for a three year term, commencing July 1, 2005.

Mr. Healey moved to accept the recommendation of the Superintendent.

Mr. Honigford seconded the motion to accept the recommendation of the Superintendent.

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mrs. Goodin, yes

P. Approve Costs for Staff Picnic

For the last four years, the Board has been sponsoring a staff appreciation dinner at the Old Barn Out Back. We would like to do a similar event but restrain the costs. What is being planned is a family picnic at the Ottawa Metro Park on August 13, 2005. We would like to have the Board provide the meat, paper products and possibly beverage. We would do a carry-in for the rest of the food. Because the venue is different, we really have no estimate on numbers. Last year, we had a budget of \$4,500. With the new format, we think the cost will come in at about \$2.00 per person. I believe a budget of about \$1,000 would take care of it.

SUPERINTENDENT'S RECOMMENDATION 110-05: Superintendent Baldrige recommended the Board approve costs for a Staff Appreciation Picnic at a cost not to exceed \$1,000.

Mrs. Williams moved to accept the recommendation of the Superintendent.

Mr. Healey seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mrs. Goodin, yes

Q. Approve Contract with Champaign Residential Services, Inc. for Active Treatment for Residents of the ICF/MR

Effective July 1, it will be necessary for the ICF/MR to pay us for providing services to the residents of the ICF/MR facility that is called the Mary Ann Brown Residential Facility or to provide the services in another manner. This change is brought about because effective July 1, the State and Federal governments will be paying the ICF/MR for the provision of this service, and will no longer directly pay the county board. One of Superintendent Baldrige's colleagues has worked with legal council to draft a new contract. Superintendent Baldrige has submitted it to Champaign Residential Services, Inc. for their comment and/or approval. Unfortunately, the director of CRSI has responded that it is totally unacceptable. Superintendent Baldrige received a counter proposal on June 21, 2005 that was unacceptable to the Board. A verbal agreement was made as of June 22, 2005 to extend the current contract for 90 days with the agreement to pass on total funds received from the state to MRDD.

SUPERINTENDENT'S RECOMMENDATION 111-05: Superintendent Baldrige recommended the Board authorize her to negotiate an addendum to the current contract with Champaign Residential Services, Inc. for 90 days until a future contract can be negotiated. This addendum will require that all add-on funds be passed on to the County Board during that period.

Mr. Honigford moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mrs. Goodin, yes

R. Approve Specifications to Bid on Pavement Repair and Replacement

There is pavement repair and replacement that really needs to be completed this year. Martha and Mike have worked on specifications and cost estimates, based on previous specifications that were developed by an architect.

SUPERINTENDENT'S RECOMMENDATION 112-05: Superintendent Baldrige recommended the Board approve the specifications for Pavement Repair and Replacement and authorize Administration to request approval by the County Commissioners to go out for bid. The estimated cost of this project is \$175,000.

Mr. Honigford moved to accept the recommendation of the Superintendent.

Mr. Healey seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes	Mrs. Williams, yes	Mr. Fuller, yes
Mr. Healey, yes	Mr. Honigford, yes	Mrs. Goodin, yes

S. Approve Lease Contract for Copy Machines

It is time to renew our copy machine lease with the Perry Corporation. This lease is for 8,820,000 copies, which should cover approximately five years. The cost per copy is \$0.019. Perry Corporation is a vendor with the State Purchasing Program, so it is not necessary for us to go out for bid.

SUPERINTENDENT'S RECOMMENDATION 113-05: Superintendent Baldrige recommended the Board approve entering into a lease agreement with the Perry Corporation for 8,820,000 copies at a cost of \$0.019 per copy. The average monthly cost will be \$2,800, which is the current average monthly cost.

Mrs. Williams moved to accept the recommendation of the Superintendent.

Mr. Honigford seconded the motion to accept the recommendation of the Superintendent.

Mrs. Williams, yes	Mr. Fuller, yes	Mr. Healey, yes
Mr. Honigford, yes	Mr. Miller, yes	Mrs. Goodin, yes

T. Increase the Price of School Lunches

The school staff have surveyed area schools to determine whether or not it would be appropriate to increase the cost of school lunches. Because of our small operation, it is not possible to break even in the cafeteria program. Therefore, our pricing is based on the area market. Because our school is decreasing in size, we are recommending having only two prices for students rather than three. The results of the survey are as follows:

School	Preschool to 4 th Grade	5 th to 12 th Grade	Adult
Lima City	\$1.40	\$1.50	\$2.00 w/o milk
Shawnee	\$1.75	\$2.00 - \$3.00	None
Elida	\$1.95		\$2.65

School	Preschool to 4 th Grade	5 th to 12 th Grade	Adult
Bath	\$1.90		\$2.25 w/o milk
Spencerville	\$1.85	\$2.10	\$2.30 w/o milk
Marimor – Current	\$1.75	\$1.90 - \$2.00	\$2.50 w/o milk
Marimor – Proposed	\$1.85	\$2.10	\$2.60 w/o milk

SUPERINTENDENT'S RECOMMENDATION 114-05: Superintendent Baldrige recommended the Board establish the following school lunch prices for the 2005 – 2006 school year:

Preschool to 4 th Grade	\$1.85
5 th to 12 th Grade	\$2.10
Adult	\$2.60

Mrs. Williams moved to accept the recommendation of the Superintendent.

Mr. Fuller seconded the motion to accept the recommendation of the Superintendent.

Mr. Fuller, yes
Mr. Miller, yes

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mrs. Goodin, yes

U. Authorization to Apply for Grants

Peggy has identified some grants she would like to apply for during the summer, however, she does not have specifics. Superintendent Baldrige recommended a blanket approval for her, within established criteria.

SUPERINTENDENT'S RECOMMENDATION 115-05: Superintendent Baldrige recommended the Board authorize administration to apply for grants during the summer, provided the grants are within the following criteria:

- The grant supports the established curriculum or goals of the agency
- Receipt of the grant does not commit the Board to any additional costs

Mr. Healey moved to accept the recommendation of the Superintendent.

Mrs. Williams seconded the motion to accept the recommendation of the Superintendent.

Mr. Healey, yes
Mrs. Williams, yes

Mr. Honigford, yes
Mr. Fuller, yes

Mr. Miller, yes
Mrs. Goodin, yes

V. Resolution to Determine Capacity to Provide Mandated and Non-Mandated Services

SUPERINTENDENT'S RECOMMENDATION 116-05: Superintendent Baldrige recommended the Board adopt the following resolution.

WHEREAS:

1. The Allen County MR/DD Board has been advised that funding for the Medicaid supported Habilitation Center Services (CAFS) program will terminate effective July 1, 2005 (see O.A.C. § 5101:3-38-10).
2. The MR/DD Board must determine whether there will be sufficient resources after that date to allow the MR/DD Board to continue to provide facilities, programs and other services at current levels.

NOW THEREFORE, be it resolved by the Allen County MR/DD Board that the Superintendent is directed to:

- A. Undertake a review of service and facility needs of all individuals eligible to receive services from the MR/DD Board.
- B. Undertake a review of resources available for the balance of 2005 and 2006.
- C. Take steps reasonably necessary to identify potential additional funding sources within the county and outside the county.
- D. Present the results of this review to the MR/DD Board for final action.
- E. Recommend to the MR/DD Board how the MR/DD Board can provide mandatory facilities, programs and other services within available resources.
- F. Recommend to the MR/DD Board alternatives to identify what the type, scope and amount of non-mandatory facilities, programs and other services which the MR/DD Board can provide within available resources.

Mr. Honigford moved to accept the recommendation of the Superintendent.

Mr. Healey seconded the motion to accept the recommendation of the Superintendent.

Mr. Honigford, yes

Mr. Miller, yes

Mrs. Williams, yes

Mr. Fuller, yes

Mr. Healey, yes

Mrs. Goodin, yes

XI. Old Business

XII. Other Items to Come Before the Board

XIII. Adjournment

Mr. Fuller moved to adjourn the meeting at 6:20 p.m.

Mr. Healey seconded the motion to adjourn.

Mr. Miller, yes
Mr. Healey, yes

Mrs. Williams, yes
Mr. Honigford, yes

Mr. Fuller, yes
Mrs. Goodin, yes

Regular Board Meeting
July 27, 2005 at 4:45 p.m.
Allen County Board of MR/DD
Administration Building
2500 Ada Road, Lima, OH

Chris Calvelage, Clerk

Greg Miller, Recording Secretary