

June 28, 2010

65-10 Approval of the Agenda

66-10 Approval of the Minutes of May 24, 2010 Board Meeting

Concurrence with the payment of bills in May, pages 1-5, 7-34 and 36-42

Accept Personnel Report

Hire of Amy Clinger as (Part-time) Employment Services Resource Coordinator

Hire of Tyler Schroeder as Employment Specialist

Hire of Karissa Wannemacher as Instructor-School Age

Transfer of Chris Wilson from Bus Driver – 9 Month to part-time Bus Driver

Transfer of Melissa Kirkpatrick from Educational Aide (School Age) to Educational Aide (Preschool)

Retirement of Barbara Bantner from Educational Aide

Retirement of Carol McKinney from Instructor

67-10 Concurrence with the payment of bills in May, page 35

68-10 Concurrence with the payment of bills in May, page 6

69-10 Accept the following Inspection Report

Tanknology, Inc – Line Leak Detector and Pressure Piping Tightness Tests

70-10 Approve the following Direct Service Providers:

Carol Patrick

Champaign Residential Services

Ottawa Valley Center, Inc.

71-10 Approve the following Finance Actions:

Inter-Fund Transfers

Intra-Fund Transfers

72-10 Policy Actions:

Accept Policy 1.12 – Prevention of Fraud, Waste, and Abuse of Tax Payer Dollars

Corporate Compliance Plan for first reading

Accept Policy 4.11 – Assistance for Individuals Served on Board Vehicles for second Reading

Accept Policy 1.45-Records Format, Retention Schedule (RC-2), and Document Destruction for First Reading

Accept Policy 4.12-Vehicle Operating for First Reading

Adopt Policy 8.3-Behavior Support

73-10 Approve the following Contracts and Leases:

Allen County Regional Transit Authority – Transportation Agreement

Allen County Regional Transit Authority and Delphos Senior Citizens – Transportation Agreement

Virginia Maldonado – Consultation Services

St. Rita's Medical Center – Agreement for Help Me Grow Services within the Hospital

Children's Developmental Center of Lima, Inc. – Transportation Agreement

Lima Memorial Hospital – Speech Therapy Services Agreement  
Lima Memorial Hospital – Occupational Therapy Services Agreement  
Lima Memorial Hospital – Physical Therapy Services Agreement  
Mental Health and Recovery Services Board of Allen, Auglaize and Hardin Counties;  
Mental Health, Alcohol and Drug Addiction Recovery Board of Putnam County,  
Lutheran Social Services, Auglaize County Board of DD, Hardin County Board of DD,  
Putnam County Board of DD – Cost Sharing Agreement

- 74-10 Accept the following Inspection Reports:  
Ohio Highway Patrol – Motor Vehicle Inspections
- 75-10 Approval to Increase School Breakfast and Lunch Prices
- 76-10 Approval to Appoint Members to LODDI, Inc Board of Directors
- 77-10 Approval to Recommend Placing Storage Cabinets on GovDeals.net for Auction
- 78-10 Approval to Modify Position Description of Educational Aide – School Age

ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

MINUTES  
June 28, 2010

4:45 p.m. Regular Board Meeting  
2500 Ada Road, Lima OH

I. Roll Call

The Allen County Board of Developmental Disabilities met in regular session on Monday, June 28, 2010. President Goodin called the meeting to order at 4:45 p.m. with the following roll call response:

Mr. David Bowers, present	Mr. Martin Garlock, excused	Mrs. Lana Hoops, present
Mrs. Veronica McLaurine, present	Mr. Gregory Miller, present	Dr. John Snyder, present
Mrs. Gina Goodin, present		

II. Focus

Mission The mission of the Allen County Board of Developmental Disabilities is to partner with eligible individuals and their families to assure the availability of the services and supports needed to participate within their community as they choose.

Vision Mark Carroll read the vision statement for the Board. Mr. Carroll stated that he recently took 2<sup>nd</sup> place at the State Bowling Tournament. He received a silver medal for his accomplishment. Mr. Carroll works at Westgate Lanes. He is the number one dish person. He likes his job and his co-workers. Mr. Carroll currently lives with his parents. He is very happy with his living arrangement. For recreation, Mr. Carroll plays the piano and the organ at the Shepherds House Church. He also sings and hopes to one day give a sermon at the church. Mr. Carroll wanted to let everyone know that people with disabilities are just as normal as everyone else. They should be treated with the same respect as anyone else. We are all created in the image of God. Mrs. Goodin asked Mr. Carroll what changes he would like to see. He stated that he would like for Service and Support Associates to be allowed to go on some outings with individuals. He would also like to see new buildings on campus and a bonus in all his co-workers paychecks.

Pledge of Allegiance

III. Revision and Acceptance of the Agenda

RESOLUTION 65-10:

Mr. Miller moved to approve the agenda.

Mr. Bowers seconded the motion to approve the agenda.

Mrs. Hoops, yes	Mrs. McLaurine, yes	Mr. Miller, yes
Dr. Snyder, yes	Mr. Bowers, yes	Mrs. Goodin, yes

IV. Correspondence

E-Mail from Lisa Herron

V. Hearing of the Public

VI. Reports

- A. Staff Report – Martha Nance discussed transportation coordination efforts that are currently happening as well as future plans. In 2008 a federal law was past that stated coordinated transportation had to occur in each state and it is up to each state to decide how to coordinate. A committee was formed in Allen County that consisted of RTA, ACBDD, Delphos Senior Citizens, LACAA, Area Agency on Agency 3 and Council on Aging. The goals of the committee are to be client centered, to develop a marketing plan, work to minimize barriers, develop a uniform curriculum, secure adequate funding, use new technology and to have a coordination plan for transportation in the event of an emergency. Some of the current issues that the committee is facing is funding, training, accessibility, awareness and safety. The name of the committee is FACTS – Future of Accessible Coordinated Transportation Services.
- B. Best Practice – Martha discussed best practice in coordinated transportation. Martha stated that there were currently only three best practices listed in Ohio. The first was the Ohio Department of Transportation. They help to fund projects on coordinated transportation. The projects that they fund are required to be running within 90 days of receiving the funding. They also provide trainings. The second best practice was Licking County. They have developed a brochure as well as a policy and procedures manual regarding coordinated transportation. All agencies involved use the same uniform policies and procedures. The third best practice was Cuyahoga County. Their coordinated transportation mostly deals with senior mobility.

VII. Consent Agenda

SUPERINTENDENT’S RECOMMENDATION 66-10: Superintendent Baldrige recommended the Board consent to the following items:

- A. Approval of the minutes of the regular meeting of the Allen County Board of DD held on May 24, 2010.
- B. Concurrence with the payment of bills for programs operated by the Allen County Board of DD during the previous month, pages 1 – 5, 7 - 34 and 36 – 42.
- C. Accept Personnel Report
  - 1. New Hires
    - a. Amy Clinger was hired as a (Part-time) Employment Services Resource Coordinator effective June 7, 2010 at AFSCME Salary Step 4.
    - b. Tyler Schroeder was hired as an Employment Specialist effective June 14, 2010 at AFSCME Salary Step 1.

- c. Karissa Wannemacher was hired as an Instructor – School Age effective August 18, 2010 at MEA Salary Scale BA-0.

2. Transfers

- a. Chris Wilson was transferred from Bus Driver – 9 Month to part-time Bus Driver effective August 25, 2010 at the same AFSCME Salary Step.
- b. Melissa Kirkpatrick was transferred from the position of Educational Aide (School Age) to Educational Aide (Preschool) effective August 23, 2010, remaining at Step 7 on the salary schedule.

3. Terminations

- a. Barbara Bantner retired from the position of Educational Aide effective June 30, 2010.
- b. Carol McKinney moved her resignation date from August 15, 2010 to June 25, 2010.

Mrs. McLaurine moved to accept the recommendation of the Superintendent.

Dr. Snyder seconded the motion to accept the recommendation of the Superintendent.

Mrs. Hoops, yes  
Dr. Snyder, yes

Mrs. McLaurine, yes  
Mr. Bowers, yes

Mr. Miller, yes  
Mrs. Goodin, yes

VIII. Exception Agenda

SUPERINTENDENT’S RECOMMENDATION 67-10: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of DD, page 35.

Mr. Miller moved to accept the recommendation of the Superintendent.

Mrs. Hoops seconded the motion to accept the recommendation of the Superintendent.

Mrs. McLaurine, yes  
Mr. Bowers, abstain

Mr. Miller, yes  
Mrs. Hoops, yes

Dr. Snyder, yes  
Mrs. Goodin, yes

SUPERINTENDENT’S RECOMMENDATION 68-10: Superintendent Baldrige recommended the Board concur with the payment of bills for programs operated by the Allen County Board of DD, page 6.

Mr. Bowers moved to accept the recommendation of the Superintendent.

Mrs. Hoops seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes  
Mrs. Hoops, yes

Dr. Snyder, abstain  
Mrs. McLaurine, yes

Mr. Bowers, yes  
Mrs. Goodin, yes

## IX. Superintendent's Report

Superintendent Baldrige stated that a law is currently in place that prohibits key administrators for other non-profit boards such as Marimor Industries or LODDI, from being employed by County Boards due to conflicts of interest regarding Medicaid. Members from the Marimor Industries Board as well as several of our Board Members will work with Superintendent Baldrige and the Adult Services Director on this privatization issue.

### A. Fiscal

#### Fund 2018, General Fund

1.	Tax Revenue	
a.	Homestead Rollback	285,534.13
2.	Fees for Service/Local	
a.	Services – Tuition	6,339.32
b.	Transportation Fees	2,458.91
c.	Sales – Cafeteria	3,428.69
d.	Other Enrollee Fees	640.00
e.	Service – Transportation	641.71
f.	Service – Supported Employment	9,770.75
3.	State and Federal Revenue	
a.	Special Ed Units – School	73,196.14
b.	Special Ed Units – Preschool	9,600.04
c.	Transportation – DOE	10,134.50
d.	Federal School Breakfast	1,932.88
e.	Federal School Lunch	3,034.40
f.	RSC Pathways	18,928.81
g.	Help Me Grow – General Revenue	76,354.06
h.	Help Me Grow – Part C ARRA	14,924.06
i.	Title XIX	185,656.97
j.	EFMAP	23,370.93
k.	Title XX	22,405.00
l.	Other Receipts (Marimor Industries, BCII Checks)	1,065.00
4.	Other Revenue	
a.	P/R Transfer Option Life	2,197.38
b.	P/R Transfer – Hospital HRA	22,304.66
c.	P/R Transfer – Hospital HSA	5,030.46
d.	Refunds	52.52
e.	Sundry Revenue	1,736.66

#### Fund 2075, Family Resource Services

1.	Reimbursement	278.49
----	---------------	--------

#### Fund 2077, Residential Services

1.	Other Receipts	2,842.60
----	----------------	----------

Fund 2930, Unspecified

- |    |           |          |
|----|-----------|----------|
| 1. | Donations | 2,290.00 |
| 2. | Interest  |          |
|    | 11.90     |          |

Fund 4018, Permanent Improvements

- |    |                       |           |
|----|-----------------------|-----------|
| 1. | Tax Revenue           |           |
|    | a. Homestead Rollback | 24,829.05 |

Fund 9893, Flexible Savings Account

- |    |                       |          |
|----|-----------------------|----------|
| 1. | Employee Contribution | 1,829.00 |
|----|-----------------------|----------|

B. Administrative

1. Children's Services Report
2. Adult Services Report
  - Marimor Industries Financial Report included for Finance Committee only
3. Community Support Services
  - Minutes of the LODDI, Inc. meeting of June 3, 2010
  - LODDI, Inc. Financial Report included for Finance Committee only
4. Human Resource Report and the HR Newsletter

X. Old Business

A. Line Leak Detector and Pressure Piping Tightness Tests

On May 10, the Bureau of Underground Storage Tank Regulations inspected our tanks. It was a BUSTR Compliance Inspection. They sited us for failure to provide annual line leak detector and annual pressure piping tightness tests. This deficit had to be addressed prior to June 10, 2010 or a fine of \$750 would have been levied. On June 4, Tanknology Inc. came and performed the required tests. All items tested passed.

SUPERINTENDENT'S RECOMMENDATION 69-10: Superintendent Baldrige recommended the Board accept the following inspection report:

Inspector: Tanknology Inc.  
Date: June 4, 2010  
Type: Line leak detector and pressure piping tightness test  
Outcome: Passed

Mrs. Hoops moved to accept the recommendation of the Superintendent.

Mrs. McLaurine seconded the motion to accept the recommendation of the Superintendent.

Dr. Snyder, yes  
Mrs. McLaurine, yes

Mr. Bowers, yes  
Mr. Miller, yes

Mrs. Hoops, yes  
Mrs. Goodin, yes

XI. Committee Reports

A. Ethics Council – Met June 28, 2010

ETHICS COUNCIL RECOMMENDATION 70-10: The Ethics Council recommended and so moved the following direct service contract be approved as presented:

<u>Provider</u>	<u>Contract Period</u>	<u>Contract Rate</u>
Carol Patrick	One Year	\$75.00 per hour
Champaign Residential Services	One Year	\$22.00 per day/resident
Ottawa Valley Center, Inc.	One Year	\$21.86 per day/resident

Mrs. McLaurine moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Dr. Snyder, yes	Mr. Bowers, yes	Mrs. Hoops, yes
Mrs. McLaurine, yes	Mr. Miller, yes	Mrs. Goodin, yes

B. Finance Committee – Met June 24, 2010

Mr. Miller reported that year to date revenue was currently \$124,506 over budget and that year to date expenditures were currently \$429,310 under budget.

FINANCE COMMITTEE’S RECOMMENDATION 71-10: The Finance Committee recommended and so moved the following actions:

Approve Inter-Fund Transfer

From 20751617 170044, Family Resource Service Fund, Salary – Temporary Out-of-Home  
To 20751641 410470, Family Resource Service Fund, Adaptive Equipment  
\$4,000 to meet family needs

Approve Intra-Fund Transfer

From 20751693 930001, Family Resource Service Fund, Transfer Out  
To 00180491 590901, General Fund, Administration, Transfer In  
\$4,623.36 administrative costs for the Family Resource Service Program

Mr. Miller moved.

Mr. Bowers seconded the motion of the Finance Committee.

Mr. Bowers, yes	Mrs. Hoops, yes	Mrs. McLaurine, yes
Mr. Miller, yes	Dr. Snyder, yes	Mrs. Goodin, yes

C. Personnel Committee

D. Planning Committee

E. Policy Committee – Met June 28, 2010

CARF required a Corporate Compliance Plan policy. In reviewing what they are concerned with, it seemed to be very similar to the Prevention of Fraud, Waste, and Abuse of Tax Payer Dollars policy the Board adopted September 26, 2007. CARF has reviewed this policy and is satisfied with it. This policy can now go through the standard review process.

Assistance for Individuals Served on Board Vehicles is a new policy being considered. No comments have been received during the last month. We are recommending this policy for second reading.

The Records Format, Retention Schedule (RC-2), and Document Destruction policy has been reviewed. In addition to name change issues and a few format items, the use of electronic files has been clarified.

The Vehicle Operating Policy is new for our Board and based on a policy the Commissioners adopted some time ago. We were prompted to move this policy forward due to concerns regarding texting. It also addresses concerns that some employees have regarding providing proof of insurance on their personal vehicles. It addresses many other important issues.

The Behavior Support Policy simply changes the Board's name. Other extremely minor format items were changed. Other than that, no changes are proposed. Since that is the extent of the changes, Superintendent Baldrige recommended the Board adopt it with no further readings.

POLICY COMMITTEE RECOMMENDATION 72-10: The Policy Committee recommended and so moved the following actions:

1. Accept Policy 1.12 – Prevention of Fraud, Waste, and Abuse of Tax Payer Dollars Corporate Compliance Plan for First Reading
2. Accept Policy 4.11 – Assistance for Individuals Served on Board Vehicles for Second Reading
3. Accept Policy 1.45 – Records Format, Retention Schedule (RC-2), and Document Destruction for First Reading
4. Accept Policy 4.12 – Vehicle Operating Policy for First Reading
5. Adopt Policy 8.3 – Behavior Support

Mrs. Hoops moved.

Dr. Snyder seconded the motion of the Policy Committee.

Mrs. Hoops, yes

Mrs. McLaurine, yes

Mr. Miller, yes

Dr. Snyder, yes

Mr. Bowers, yes

Mrs. Goodin, yes

XII. New Business

A. Approve Contracts and Leases

The cost increase on the RTA Fixed Route is 2%, moving from \$39.34 per day to \$40.13. The cost increase on the Uplift Service, Zone 2 is 1.5%, moving from \$2.61 to \$2.65 per mile. On the fixed route, we also pay the ridership fees. On Zone 2, we do not pay the ridership fees.

On the Delphos Route contract with RTA, Superintendent Baldrige was concerned. We started this contract October 1, 2008. We were promised they would be getting a bus for this route. Until their new bus came in, we agreed to lease a bus to them for \$1. We understood that might go on for 9 months to a year. Almost two years later, they continued to use our bus, putting lots of miles on it. Superintendent Baldrige spoke with RTA regarding this issue and they have agreed to return the bus to us within 2 weeks. The bus will be returned to its original color. RTA has asked for a 4% increase, from \$185.19 to \$193.00. Of that Delphos will get \$42.00 per day, which is a 5% increase for them.

On the therapy agreements with Lima Memorial, they have asked for an hourly cost increase to \$60 from \$58. Their last increase in their hourly rate was in 2008. They have dropped the mileage rate from \$0.55 to \$0.50 and have not asked for an increase in the flat monthly rate on the Occupational and Physical Therapy Agreements. On the Speech Therapy Agreement, we have never actually used them for services but have maintained it as a safety net. However, this year, we need them to supervise our new Speech and Language Therapist through her clinical fellowship year.

SUPERINTENDENT'S RECOMMENDATION 73-10: Superintendent Baldrige recommended the Board approve the following contracts and leases:

Type: Agreement  
Party: Allen County Regional Transit Authority  
Purpose: Supplemental Fee for the Fixed Route and Zone 2 Uplift Service  
Term: July 1, 2010 up to and including June 30, 2011  
Cost: Fixed Route: \$40.13 per day; \$9,751.59 total  
Uplift Service, Zone 2: \$2.65 per mile per vehicle

Type: Agreement  
Parties: Allen County Regional Transit Authority and Delphos Senior Citizens  
Purpose: Payment for Delphos bus route  
Term: July 1, 2010 up to and including June 30, 2011  
Cost: \$193 per day

Type: Contractual Agreement for Consultation Services  
Party: Virginia Maldonado  
Purpose: To provide interpreter services  
Term: July 1, 2010 through June 30, 2011  
Cost: \$20 per hour including travel time, not to exceed \$3,000

Type: Memorandum of Agreement  
Party: St. Rita's Medical Center  
Purpose: To provide Help Me Grow Services within the Hospital  
Term: July 1, 2010 through June 30, 2011  
Cost: No Cost

Type: Transportation Agreement  
Party: Children's Developmental Center of Lima, Inc.  
Purpose: Coordinate transportation services  
Term: Indefinite  
Cost: No Cost

Type: Speech Therapy Services Agreement  
Party: Lima Memorial Hospital  
Purpose: To obtain speech therapy services  
Term: July 1, 2010 through June 30, 2011  
Cost: \$60 per hour  
\$0.50 per mile for home visits

Type: Occupational Therapy Services Agreement  
Party: Lima Memorial Hospital  
Purpose: To obtain occupational therapy services  
Term: July 1, 2010 through June 30, 2011  
Cost: \$60 per hour  
\$0.50 per mile for home visits  
\$1,203.84 flat monthly fee

Type: Physical Therapy Services Agreement  
Party: Lima Memorial Hospital  
Purpose: To obtain physical therapy services  
Term: July 1, 2010 through June 30, 2011  
Cost: \$60 per hour  
\$0.50 per mile for home visits  
\$1,312.28 flat monthly fee

Type: Agreement  
Parties: Mental Health and Recovery Services Board of Allen, Auglaize, and Hardin Counties; Mental Health, Alcohol and Drug Addition Recovery Board of Putnam County; Lutheran Social Services, Auglaize County Board of DD, Hardin County Board of DD, Putnam County Board of DD  
Purpose: To provide funds for cost sharing for individuals involved with both Mental Health and Boards of DD  
Term: July 1, 2010 through June 30, 2011  
Cost: \$10,000

Mrs. Hoops moved to accept the recommendation of the Superintendent.

Mrs. McLaurine seconded the motion to accept the recommendation of the Superintendent.

Mrs. Hoops, yes  
Dr. Snyder, yes

Mrs. McLaurine, yes  
Mr. Bowers, yes

Mr. Miller, yes  
Mrs. Goodin, yes

B. Accept Inspection Reports

SUPERINTENDENT'S RECOMMENDATION 74-10: Superintendent Baldrige recommended the Board accept the following inspection report:

Inspector: Ohio Highway Patrol – Motor Vehicle Inspections  
 Date: June 10, 2010  
 Type: School Bus Inspection  
 Outcome: All buses in full compliance

Mr. Miller moved to accept the recommendation of the Superintendent.

Dr. Snyder seconded the motion to accept the recommendation of the Superintendent.

Mrs. McLaurine, yes  
 Mr. Bowers, yes

Mr. Miller, yes  
 Mrs. Hoops, yes

Dr. Snyder, yes  
 Mrs. Goodin, yes

C. Increase School Breakfast and Lunch Prices

Peggy Cockerell and Tammy Delong surveyed some area schools regarding their breakfast and lunch prices. They are recommending a slight increase (\$0.05) in the lunch costs for students. They are not recommending any change in the breakfast prices.

**Breakfast Prices**

School	Preschool/Elementary	Middle School/High School	Adult
Marimor (Current)	\$1.35	\$1.60	\$1.60
Marimor (Proposed)	No Change	No Change	No Change
Lima City	Unavailable	Unavailable	Unavailable
Shawnee	\$1.25	\$1.50	Unavailable
Elida	\$1.10	\$1.25	Unavailable

**Lunch Prices**

School	Preschool/Elementary	Middle School/High School	Adult	Adult Entree
Marimor (Current)	\$1.95	\$2.20	\$3.00 no milk \$3.50 w. milk	\$1.80 – \$2.20
Marimor (Proposed)	\$2.00	\$2.25	No Increase	\$1.85 – \$2.25
Lima City	\$1.75	\$2.00	\$2.50 w. milk \$2.25 no milk	\$1.75
Shawnee	\$2.00	\$2.25 - 3.25	Unavailable	Unavailable
Elida	\$2.10	\$2.25 – 3.25	Unavailable	Unavailable

SUPERINTENDENT'S RECOMMENDATION 75-10: Superintendent Baldrige recommended the Board approve the following breakfast and lunch prices for the 2010 – 2011 school year:

School	Preschool/Elementary	Middle School/High School	Adult	Adult Entree
Breakfast	\$1.35	\$1.60	\$1.60	N/A
Lunch	\$2.00	\$2.25	\$3.00 no milk \$3.50 w. milk	\$1.85 – \$2.25

Mr. Bowers moved to accept the recommendation of the Superintendent.

Mrs. Hoops seconded the motion to accept the recommendation of the Superintendent.

Mr. Miller, yes

Dr. Snyder, yes

Mr. Bowers, yes

Mrs. Hoops, yes

Mrs. McLaurine, yes

Mrs. Goodin, yes

D. Appoint Members to LODDI, Inc. Board of Directors

The LODDI Board is recommending the Board reappoint Betsy Winget to the LODDI Board for a third and final three year term. Additionally, they are recommending Sandy Hofacker be appointed to a three year term, replacing Randy Bartels who is term limited.

Sandy was born and raised in the Lima area and currently lives in Elida with her husband, Scott. They have 3 grown children. She has worked at Chase Bank and its predecessors for 37 years and has been the Manager of the Lima Main office (downtown) for the last 7 years. Sandy serves as guardian for her sister, Annie, who has Down Syndrome. Annie attended school at Marimor and has worked at the workshop since graduation. Sandy reports that Annie has received residential supports since 2004 and is very happy with her current living arrangements. Sandy reports that she and her family are very thankful for Marimor and the County Board of DD. She is very happy to be able to give back through service on the board of LODDI, Inc.

SUPERINTENDENT'S RECOMMENDATION 76-10: Superintendent Baldrige recommended the Board appoint Betsy Winget to a third three-year term on the Board of LODDI, Inc. extending from July 1, 2010 through June 30, 2013. Superintendent Baldrige further recommended the Board appoint Sandra Hofacker to the Board for a three-year term extending from July 1, 2010 through June 30, 2013. Sandra is replacing Randy Bartels who is term limited.

Mrs. McLaurine moved to accept the recommendation of the Superintendent.

Dr. Snyder seconded the motion to accept the recommendation of the Superintendent.

Dr. Snyder, yes

Mr. Bowers, yes

Mrs. Hoops, yes

Mrs. McLaurine, yes

Mr. Miller, yes

Mrs. Goodin, yes

E. Recommend Placing Storage Cabinets on GovDeals.net for Auction

We are replacing more storage cabinets in the school and consequently we have old storage cabinets to dispose of. Our recommendation is to place them on GovDeals.

**SUPERINTENDENT'S RECOMMENDATION 77-10:** Superintendent Baldrige recommended the Board recommend the Allen County Commissioners declare the following storage cabinets to be not needed for public use, obsolete or unfit for use in accordance with §307.12(E) O.R.C. Upon receipt of approval from the County Commissioners, the Board authorizes administration to auction said items on GovDeals.net, following the procedures established by the County Commissioners.

- 2 Slim cabinet with 15 wire dividers that hold 22” long tubs or trays (not included) 84”x 18”x 22”
- 2 Two (2) sliding door cabinets 84”x 48”x 22” with five shelves
- 2 Sink with 12” deep stainless steel sink and faucet 63”x 36.5”x 22”
- 2 Cabinet over sink with 2 sliding glass doors 63”x 30”x 12.5”
- 2 Two door cabinet with coat area/hat storage and 5 shelves 84”x 48”x 22”

Dr. Snyder moved to accept the recommendation of the Superintendent.

Mr. Miller seconded the motion to accept the recommendation of the Superintendent.

Mr. Bowers, yes  
Mr. Miller, yes

Mrs. Hoops, yes  
Dr. Snyder, yes

Mrs. McLaurine, yes  
Mrs. Goodin, yes

**F. Modify Position Description of Educational Aide – School Age**

An error was made in posting and filling an Educational Aide – School Age position a few months ago. The position was posted requiring only a high school diploma. There was only one union member who applied for the position. She had a high school diploma. However, the position description requires either an Associates Degree or two years experience working with children in a school setting. She met neither of these requirements having worked in Adult Services for many years. She is doing an excellent job within the position of Educational Aide. Superintendent Baldrige therefore recommended the Board waive the requirement for an Associates Degree or experience on a one time basis for her and treat her as other similarly situated Educational Aides who were grandfathered into their positions when the Board changed the requirements for this job. No other union member was harmed by this error. It has been discussed with a union official.

**SUPERINTENDENT'S RECOMMENDATION 78-10:** Superintendent Baldrige recommended the Board waive the requirement for Melissa Kirkpatrick to have either an Associates Degree or two years experience working with children in a school setting in order to work in the position of Educational Aide effective April 26, 2010. This is a one time waiver due to an administrative error.

Dr. Snyder moved to accept the recommendation of the Superintendent.

Mr. Bowers seconded the motion to accept the recommendation of the Superintendent.

Mrs. Hoops, yes  
Dr. Snyder, yes

Mrs. McLaurine, yes  
Mr. Bowers, yes

Mr. Miller, yes  
Mrs. Goodin, yes

**XIII. Board Discussion**

CORE VALUE	POSITIVE DIRECTION	OBSTACLES	REDIRECTION
	E-mail from Lisa Herron		

CORE VALUE	POSITIVE DIRECTION	OBSTACLES	REDIRECTION
<b>Customer Driven</b>	E-mail from Lisa Herron		
	Coordinated Transportation		
	CARF comments about Board being Customer Driven		
<b>Quality Services</b>	CARF evaluation		
	E-mail from Lisa Herron		
	Ongoing work on Coordinated Transportation		
	Vehicle Inspections		
<b>Collaboration &amp; Partnering</b>	Coordinated Transportation		
	Agreement with multiple agencies to share costs for individuals involved with both Mental Health and Board of DD		
<b>Integrity</b>	Privatization issue		
	Admitted to mistake on job description and took steps to correct mistake		
<b>Stewardship</b>	Mr. Miller reported to the Board during the Finance Committee report where the Board stood year to date on Revenue and Expenditures.		
<b>Consumer Participation</b>	Marimor Idol Contest		
	Two Marimor Idol contestants will be participating in the Allen County Fair Karaoke contest.		

Mrs. Goodin stated that when Dan Ohler spoke at the training for Board Members, he stated that the state of Washington had an 87% employment rate for their DD clients. During our recent CARF survey, Mrs. Goodin learned that the state of Washington only serves DD individuals that can work in the community. The rest of the DD population is not served, therefore the 87% employment rate is not an accurate comparison to use for the state of Ohio.

Mrs. Goodin also stated that staff did a great job on the CARF survey.

XIV. Other Items to Come Before the Board

XV. Adjournment

Mr. Miller moved to adjourn the meeting at 6:20 p.m.

Mr. Bowers seconded the motion to adjourn.

Mrs. Hoops, yes

Mrs. McLaurine, yes

Mr. Miller, yes

Dr. Snyder, yes

Mr. Bowers, yes

Mrs. Goodin, yes

Regular Board Meeting  
July 19, 2010  
Allen County Board of Developmental Disabilities  
Administration Building  
2500 Ada Road, Lima, OH

---

Chris Calvelage, Clerk

---

Dave Bowers, Recording Secretary