

# **ALLEN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**

## **Agenda**

**April 26, 2022**

**4:00 p.m. Policy Committee**

**4:45 p.m. Ethics Council**

**5:00 p.m. Regular Board Meeting**

**2550 Ada Rd, Lima OH 45801**

- I. Roll Call
- II. Focus
- III. Revision and Acceptance of the Agenda
- IV. Correspondence
- V. Hearing of the Public
- VI. Staff Report
- VII. Consent Agenda
  - A. Minutes
  - B. Personnel Report
  - C. Inspection Reports
  - D. Transfers and Journal Entries
- VIII. Monthly Reports
  - A. Superintendent Report – March/April 2022
  - B. Administrative
    - 1. Early Intervention – February & March 2022
    - 2. Community Support Services – February & March 2022
    - 3. Human Resources – February & March 2022
      - Human Resources Newsletter – March & April 2022
    - 4. Operations – February & March 2022
      - LODDI – February minutes & January and February financial reports
- IX. Old Business
- X. Committee Reports
  - A. Ethics Council - April 26, 2022
  - B. Finance Committee – April 22, 2022
  - C. Personnel Committee

D. Planning Committee

E. Policy Committee – April 26, 2022

- Policy 1.45 Records Format, Retention Schedule and Document Destruction and the RC-2 (Records Retention Schedule)
- Policy 1.46 Public Records
- Policy 3.01 Confidentiality, Privacy and Computer Security Definitions
- Policy 3.02 Confidentiality – General Rules
- Policy 3.03 Minimum Necessary Information
- Policy 3.04 Confidentiality Safeguards (Oral, Electronic & Written)
- Policy 3.05 Speaking with Family and Friends of an Individual Receiving Services
- Policy 3.06 Authorizations
- Policy 3.07 Verification
- Policy 3.08 Minors, Guardians/Personal Representatives and Deceased Individuals
- Policy 3.09 Duty to Report Violations and Security Incidents
- Policy 3.10 Disclosures That Do Not Require an Authorization

XI. New Business

- A. Approve Tax Budget
- B. Recommend Placing Items on GovDeals.net for Auction
- C. Abolish One Speech/Language Therapist – EI Position (CS-309)

ADJOURN INTO EXECUTIVE SESSION

RECONVENE INTO REGULAR SESSION

- D. Ratification of the Negotiated Agreement between Local 1770/Chapter C/Council 8 American Federation of State, County and Municipal Employees, AFL-CIO and the Allen County Board of Developmental Disabilities

XII. Board Discussion: Review of Board Self-Evaluation 2022

XIII. Other Items to Come Before the Board

XIV. Adjournment

Regular Board Meeting  
May 24, 2022  
Allen County Board of Developmental Disabilities  
2550 Ada Road  
Lima, OH 45801